

Foundation Year: instructions for the admission dossier

I Instructions for Fine Arts option

A satchel or other **easy-to-handle** container with maximum dimensions of 50 cm x 70 cm x 7 cm including:

- 10 reference images for the candidate (*outside their personal work*)
- a portfolio of personal work, which must give an idea of the candidates' ability to express themselves through plastic arts; three-dimensional work should be documented by photographs; the portfolio must contain a maximum of 20 boards as well as notes on the work (free format).

Notes:

1. The dossier must be accessible and understandable in itself, with technical information and dimensions clearly shown. Each piece should be numbered and readably signed. A numbered inventory should be enclosed.
2. Works produced through a computer medium (url, cd, dvd, dv, etc) or on a screen support are admissible but they must, in all cases, be documented in the form of printed outputs.
3. Works produced on courses, in schools, etc, are admissible but may not constitute the main part of the dossier (in this case, indicate on the inventory the name of the teacher(s) and the theme of the exercise).

II Instructions for Industrial Design option

A satchel or other container **size A3** maximum (420 x 297 x 30 mm) including:

- 10 reference images for the candidate (*outside their personal work and linked to the field of study*)
- A portfolio of personal work, composed of visual and/or artistic achievements linked to the field of study, which must give an idea of the candidate' ability to express themselves through plastic arts; three-dimensional works should be documented by photographs; the portfolio must contain a maximum of 20 boards.
- An elastic object which can be used daily, drawn and designed by the candidate from material available in most do-it-yourself stores.

Notes:

1. The dossier must be accessible and understandable in itself, with technical information and dimensions clearly shown. Each piece should be numbered and readably signed. A numbered inventory should be enclosed.
2. Videos are admissible only if they constitute the original medium of the work
3. The elastic object must be presented under a graphic communication (booklet) explaining its conception, from the thought process (drawing/sketches) to the prototype (mock-up/object) contextualized and widely documented by photographs. No three-dimensional models or objects are admissible on the first round of admissions. On the other hand candidates selected for the second round (interview with the jury), must bring the elastic object they created.
4. Works produced through a computer medium (url, cd, dvd, dv, etc) or on a screen support are admissible only if they constitute the work's main medium. They must in all cases be documented in the form of printed outputs.
5. Works produced on courses, in schools, etc, are admissible but may not constitute the main part of the dossier (in this case, indicate on the inventory the name of the teacher(s) and the theme of the exercise).

III Instructions for options related to Visual Communication

A. Graphic Design

A satchel or other **easy-to-handle** container with maximum dimensions of 70 cm x 50 cm x 7 cm including:

- 10 reference images for the candidate (*outside their personal work and linked to the field of study*)
- A portfolio of personal work, composed of visual achievements linked to the field of study, which must give an idea of the candidate' ability to express themselves through plastic arts; three-dimensional works should be documented by photographs; the portfolio must contain a maximum of 20 boards, free or binded, depending on your preference.

Notes:

1. The dossier must be accessible and understandable in itself. Each piece should be numbered and readably signed. A numbered inventory should be enclosed to facilitate its reading.
2. On screen works must be shared via a link to a website or sharing platform (Youtube, Vimeo, etc.) and must be summarized on a descriptive board with screen shots.
3. Works produced on courses, in schools, etc, are admissible but may not constitute the main part of the dossier (in this case, indicate on the inventory the name of the teacher(s) and the theme of the exercise).

B. Photography

A satchel or other container **size A3** maximum (420 x 297 x 30 mm) including:

- 10 reference images (maximum A4-size) for the candidate (*outside their personal work and linked to the field of study*)
- A portfolio of personal work, composed of visual achievements linked to the field of study, which must give an idea of the candidate' ability to express themselves through plastic arts; three-dimensional works should be documented by photographs; the portfolio must contain a maximum of 20 boards, free or binded, depending on your preference.

Notes:

1. The dossier must be accessible and understandable in itself. Each piece should be numbered and readably signed. A numbered inventory should be enclosed to facilitate its reading.
2. On screen works must be shared via a link to a website or sharing platform (Youtube, Vimeo, etc.) and must be summarized on a descriptive board with screen shots.
3. Works produced on courses, in schools, etc, are admissible but may not constitute the main part of the dossier (in this case, indicate on the inventory the name of the teacher(s) and the theme of the exercise).

C. Media & Interaction Design

A satchel or other **easy-to-handle** container with maximum dimensions of 70 cm x 50 cm x 7 cm including:

- 10 reference images for the candidate (*outside their personal work and linked to the field of study*)
- A portfolio of personal work, composed of visual achievements linked to the field of study, which must give an idea of the candidate' ability to express themselves through plastic arts; three-dimensional works should be documented by photographs; the portfolio must contain a maximum of 20 boards, free or binded, depending on your preference.

Notes:

1. The dossier must be accessible and understandable in itself. Each piece should be numbered and readably signed. A numbered inventory should be enclosed to facilitate its reading.
2. On screen works must be shared via a link to a website or sharing platform (Youtube, Vimeo, etc.) and must be summarized on a descriptive board with screen shots.
3. Works produced on courses, in schools, etc, are admissible but may not constitute the main part of the dossier (in this case, indicate on the inventory the name of the teacher(s) and the theme of the exercise).

D. Film Studies

A satchel or other **easy-to-handle** container with maximum dimensions of 70 cm x 50 cm x 7 cm including:

- 10 reference images for the candidate (*outside their personal work and linked to the field of study*)
- A portfolio of personal work, composed of visual and/or artistic achievements linked to the field of study, which must give an idea of the candidate' ability to express themselves through plastic arts; three-dimensional works should be documented by photographs; the portfolio must contain a maximum of 20 boards.
- Personal works including films, video, etc.
- A sequence of images (narrative, descriptive or other); by sequence, we mean a series of images in a particular and definite order (numbered or mounted) with a beginning and an end; these images can be produced photographically (black/white or slide) or using other techniques (drawing, collage, etc); the meaning of your sequence must be understandable without additional explanations; the maximum quantity of images is 10; you are free to choose the format, subject to the size of the satchel; formal quality, clarity of organisation and processing of the images – from a semantic, dramaturgical or rhythmical point of view – will be taken into consideration by the jury.

Notes:

1. The dossier must be accessible and understandable in itself, with technical information and dimensions clearly shown. Each piece should be numbered and readably signed. A numbered inventory should be enclosed.
2. In case of collective work, the candidate must indicate on which part of the short film he/she specifically worked.
3. Work must be presented through internet links (Vimeo, youtube, etc). DVDs, tapes or USB sticks are not permitted.
4. Works produced on courses, in schools, etc, are admissible but may not constitute the main part of the dossier (in this case, indicate on the inventory the name of the teacher(s) and the theme of the exercise).

Candidates are responsible for dispatching and retrieving their dossiers. The ECAL will only return them by post if postage costs are paid in advance and only if the distance justifies it.